

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – December 8, 2014**

The East Troy Community School District Board met in regular session on December 8, 2014. The meeting was called to order by President Ted Zess at 7:00 p.m. followed by the Pledge of Allegiance. Other Board members present were Dawn Buchholtz, Steve Lambrechts, Martha Bresler, and Chris Smith. The student representative present was Julia Kostopoulos. Also present were Dr. Christopher Hibner (Skype), Amy Foszpanczyk (Skype), Kathy Zwirgzdas, administrators, reporter, and six guests.

Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholtz and seconded by Chris Smith for the approval of the agenda as posted. Motion carried.

V. APPROVAL OF MINUTES

A motion was made by Martha Bresler and seconded by Dawn Buchholtz to discuss the minutes from Dec 2, 2014. Motion carried. A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the minutes from Dec 2, 2014 with five corrections. Motion carried.

VI. PUBLIC PARTICIPATION

None.

VII. ADMINISTRATIVE REPORTS

A. District Administrator Report:

- i. School Board Candidacy – Dr. Hibner reviewed some of the primary responsibilities of school board members, for anyone seeking to become a school board member in the upcoming election process, including governance of policy, community relations, and cooperation with the Superintendent. Primary functions include setting the levy and making difficult budget decisions, communicating facts going on the district, and being an advocate for children.
- ii. Update pertaining to deferred maintenance projects – Bob Ellis, Director of Building and Grounds, gave a printout to the Board of deferred maintenance facilities needs in all of the buildings. Chris Smith stated prioritizing by items that could help the workers' compensation

mod rate would be beneficial. Bob Ellis stated past administrative priorities have been safety and security.

- B. Business Manager Report: None.
- C. Director of Instruction Report: None.
- D. Director of Special Education/District Assessment Coordinator: None.
- E. Student Representative Report: Julia reported on a Gateway Financial Bowl, and discussed a meeting students had with the food service program coordinator to improve ala carte. Last, winter sports have begun.
- F. School Board President's Report: Ted Zess reminded that the next Special Board meeting date has changed from Dec 15th to the 16th. He also stated this morning he attended a local meeting between area school districts and representatives of the legislature.

VIII. FINANCIAL REPORT

Martha Bresler made the motion for approval of October 2014 payments in the amount of \$1,483,935.90 and receipts in the amount of \$113,214.22 as reflected on the financial statements, Dawn Buchholtz seconded the motion. Motion carried.

IX. DISCUSSION/ACTION ITEMS:

- A. Student presentation for Operation Click: *Moved up in the agenda (was item G.)* Students presented on a "Forever Changed" program with Officer Bev Rhode, linking to prom activities. Seat belt checks are still being administered quarterly.
- B. Staffing Resignation: Chris Smith made a motion to accept the resignation of Kathy Annis, with great gratitude of helping the district in the position and waiving the liquidating damages cost, and Dawn Buchholtz seconded the motion. Motion carried.
- C. 2015-16 District Calendar: Dawn Buchholtz made a motion to approve the 15-16 calendar as presented. Martha Bresler seconded the motion, and the motion carried. Future calendar variations (16-17 and beyond) may be considered for budget and/or programming changes.
- D. Course Proposals:
 - a. Dawn Buchholtz made a motion that PLTW (Digital Electronics) will count for credit. Martha Bresler seconded the motion. Motion carried.
 - b. Dawn Buchholtz made a motion to approve Interactive Technology I & II – a Microsoft Word course for 7th & 8th grades, respectively. Ted Zess seconded the motion. Motion carried.

- c. Dawn Buchholtz made a motion to approve Anatomy and Physiology, AP Physics 1, and AP Language and Composition – all courses replacing existing courses. Ted Zess seconded the motion. Motion carried.
 - d. Dawn Buchholtz made a motion to approve Math Survey – to address the 3rd year of Math. Martha Bresler seconded the motion. Motion carried.
 - e. Chris Smith made a motion to approve Technical and Career Writing – only proposing name change from the current course entitled “Business and Career Writing”. Dawn Buchholtz seconded the motion. Motion carried.
- E. Policy 552 – Wages and Insurance: Martha Bresler made a motion to approve as presented. Dawn Buchholtz seconded the motion. Motion carried.
 - F. Policy 690 – Fixed Assets: Dawn Buchholtz made a motion to approve as presented. Chris Smith seconded the motion. Motion carried.
 - G. Boys basketball interstate competition (Chicago): Dawn Buchholtz made a motion to approve the competition. Chris Smith seconded the motion. Motion carried.
 - H. Notice of Election for School Board: Kathy Zwirgzdas read the Notice of Elections of School Board Members on April 7, 2015.
 - I. Petition for Election filed with WERC: Dr. Christopher Hibner reviewed the current status of unions (not certified) and therefore that upcoming elections for certification will be based on the majority of those who vote. Ballots are being mailed tomorrow (December 9, 2014) by WERC and will be counted on by the Madison Commission on December 29th, beginning at 11:00 a.m.
 - J. Reviewing stipulations of an expulsion order: Closed session item.
 - K. Professional staff member request for work leave: Closed session item.
 - L. Update regarding individual retirement request by professional staff member: Closed session item.
 - M. Update on professional staff members employment performance: Closed session item.

X. POLICY REVIEW AND DEVELOPMENT:

None.

XI. COMMUNICATIONS/ANNOUNCEMENTS:

Kathy Zwirgzdas referred the board to informational items provided at the end of the board packet, specifically the fund balance sheet requested at the last board meeting.

XII. BOARD OF ED -- FUTURE ITEMS:

Martha Bresler stated if there is a way to reduce course options requirements such as the labels for standards in the paperwork, that should be talked about.

Ted Zess would like to add recording or microphone system for all meetings at a future agenda item.

XIII. ADJOURN TO EXECUTIVE SESSION:

A motion was made by Dawn Buchholtz and seconded by Martha Bresler to adjourn to executive session at 8:53 p.m. pursuant to the discussion of reviewing stipulations of an expulsion order, professional staff member request for work leave, update regarding individual retirement request by professional staff member, and update on professional staff employment performance as provided under 19.85(1)(c), 19.85(1)(f), and 118.125. Roll call vote: Steve Lambrechts – yes, Chris Smith – yes, Martha Bresler – yes, Dawn Buchholtz – yes, Ted Zess - yes. Motion carried.

XIV. RECONVENE TO OPEN SESSION:

A motion was made by Dawn Buchholtz and seconded by Chris Smith to reconvene to open session at 10:07 p.m.. Roll call vote – all yes. A motion was made by Chris Smith and seconded by Martha Bresler to follow the administration’s recommendation with regard to stipulations of an expulsion order. Motion carried unanimously. A motion was made by Chris Smith and seconded by Steve Lambrechts to approve the staff member’s leave of absence as presented. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Chris Smith and seconded by Martha Bresler to adjourn. Motion carried unanimously. Meeting adjourned at 10:09 p.m.

Respectfully submitted,

Chris Smith